#### STOP & READ!!!

#### \*\*\* NOTE: PLEASE SUBMIT THE NEW FORM 1003 IN \*.PDF FILE FORMAT \*\*\*

# AT THIS TIME, ALL INCOME AND ASSETS MUST BE SENT UP FRONT WITH THE SUBMISSION OF YOUR FILE!

Please submit with your file:

For W-2 employees: submit  $2 \mod \text{recent}$  consecutive paystubs and 2 yrs W-2s for all jobs worked For Self Employed borrowers: submit 2 yrs tax returns (include front page only of S Corp business or partnership returns along with all K-1s, if using depreciation)

For all assets (including retirement): submit One month bank/brokerage/retirement statement

#### IF YOU WANT AN EXPEDITED CLOSING, YOU MUST SUBMIT ITEMS BELOW:

#### Send: 1) Title Commitment

- 2) Wiring Instructions
- 3) Tax Certificate
- 4) Survey
- 5) Appraisal (send to appraisals@certifiedfunding.net), unless using appraisal waiver
- 6) Insurance Declarations Page with the following 2<sup>nd</sup> loss payee info: Certified Funding, L.P. ISAOA 17304 Preston Rd Ste 620
  - Dallas, TX 75252
- 7) Purchase Contract (if for a purchase)
- 8) Borrower's Authorization(s)
- 9) Employer Printout(s) (for VOEs)
- 10) Driver's License for everyone on Deed of Trust
- 11) Any other conditions that might be applicable

## WE NEED AS COMPLETE A FILE AS POSSIBLE UP FRONT. WE ARE WORKING AS FAST AS POSSIBLE TO MEET YOUR CLOSING DEADLINE.

### **Certified Funding, L.P.**

17304 Preston Rd. #620, Dallas, Texas 75252 972-248-0200 Phone \* 972-248-3355 Fax www.certifiedfunding.net

For Submission: Send 1<sup>st</sup> Lien Combined 1003 (in \*.PDF file format)/1008 and Signed Submission Form <u>at a</u> <u>minimum</u>. DO NOT Disclose any 2<sup>nd</sup> lien fees on the 1<sup>st</sup> lien LE! You can now send in all documents up front for a more complete approval. Send to apps@certifiedfunding.net

By signing below, the undersigned broker certifies that they **HAVE NOT** and **WILL NOT** LOAN provide a 2<sup>nd</sup> lien LE, 2<sup>nd</sup> lien 1003, or any 2<sup>nd</sup> lien fees/disclosures associated with this 2<sup>nd</sup> **ESTIMATE (LE)** lien application. CFLP will prepare the 2<sup>nd</sup> lien LE. Borrower's Name: Cell: Co-Borrower's Name: Cell: B email: CB email: 2<sup>nd</sup> Lien Amount: 1<sup>st</sup> Lien Amount: Purchase Price: **Property Value:** CLTV: DTI: Property Type: [] SFR (Detached Only) [] Duplex ] Townhome ] Condo 2<sup>nd</sup> Lien Term: [ ] 10 Year [ ] 15 Year [ ] 20 Year [ ] 30/15 [] First Time Home Buyer Mid Score Borrower/Co-Borrower: [] Construction/Perm [] Purchase [ ] Refi/No Cash Out [] Improvements Loan [] Equity/Cash Out [] Home Improvement Refi of Equity Loan Y/N: Escrowed Purpose [ ] 2<sup>nd</sup> Home **Occupancy:** [] Primary Residence Exception Programs (Must Submit DU Findings w/ File): Appraisal Waiver One Year's Tax Returns (Include) 1<sup>st</sup> Lien Terms: Rate % [] Fixed [] ARM [n/a] Interest Only If ARM, need ARM terms: [ ] 5/1 ARM [ ] 7/1 ARM [ ] 10/1 ARM FHA 1<sup>st</sup> Lien: []Yes []No (We will not follow any other ARM products) **Company Name:** Loan Officer: Processor: LO Phone #: Proc. Phone#: LO email: Proc. email: ] Firm Title Company: Phone: Closing: ] Est. [ Title email: Closer: Date:

THIS APPLICATION IS BEING REFERRED TO CERTIFIED FUNDING, L.P. BY SIGNING BELOW, I CONFIRM THAT NO 2<sup>ND</sup> LIEN FEES HAVE BEEN CHARGED AND NO 2<sup>ND</sup> LIEN LOAN ESTIMATE OR OTHER 2<sup>ND</sup> LIEN DISCLOSURES HAVE BEEN PRESENTED TO THE APPLICANT(S). I ALSO AM NOT RECEIVING ANY COMPENSATION FROM CERTIFIED FUNDING, L.P., OR ANY OTHER SOURCE, IN RELATION TO THE REFERRAL OF THIS 2<sup>ND</sup> LIEN APPLICATION.

IN REFERRING THIS APPLICATION TO CERTIFIED FUNDING, L.P., THE UNDERSIGNED CERTIFIES AND REPRESENTS THAT THE APPLICANT HAS AUTHORIZED AND REQUESTED THAT THE UNDERSIGNED SUBMIT THIS APPLICATION TO CERTIFIED FUNDING FOR CONSIDERATION OF A LOAN AND HAS AUTHORIZED CERTIFIED FUNDING TO CHECK CREDIT AND VERIFY EMPLOYMENT HISTORY IN CONNECTION WITH SAME. THE UNDERSIGNED FURTHER ACKNOWLEDGES AND CONFIRMS THAT THE LE STATEMENT ABOVE IS ACCURATE.